



# Riverside Local School District

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**Every Child, Every Day, For a Better Tomorrow.**

## Board of Education

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## College Credit Plus – Textbooks Purchasing Policy

The College Credit Plus law states that the school district is responsible for providing instructional tools (textbooks) for their College Credit Plus students. All Riverside Local School District students taking college credited courses on a college campus or through online access must obtain a list of textbooks for their courses from the college. Once the list of textbooks has been obtained, the list of textbooks (including the ISBN numbers) shall be provided to the Riverside Local School District's EMIS Coordinator as soon as possible to ensure students will have the textbooks prior to the start of the course. The EMIS Coordinator will then check the list of textbooks with the district's current college textbooks inventory to ensure that we do not have the textbooks in our inventory prior to ordering new textbooks. If the textbooks are not in the district's current college textbooks inventory, Riverside will work to obtain the textbooks at the best possible price. The EMIS Coordinator will communicate with the student on the next steps to secure the required college textbooks.

The college textbooks purchased for the College Credit Plus program are the responsibility of the district and therefore are district property. All students are required to return college textbooks to the EMIS Coordinator in a timely manner upon completion of college course work. Please note that if college textbooks are not returned, the district has the right to charge the student for the textbooks.

**Please do not go directly to the college book store to purchase your college textbooks, no matter the guidance from the college. The district is in charge of purchasing all college textbooks.**

*I, (Parent and Student) acknowledge by my signature below that I have read and understand the district's college textbooks purchasing policy.*

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_